

# DkIT Students' Union

## Constitution

Adopted on: 12/03/2019

# Table of Contents

Article 1	Principal Objectives.....	3
Article 2	Enactment, Amendments and Interpretation .....	4
Article 3	Autonomy and Accountability .....	5
Article 4	Membership.....	6
Article 5	Structure .....	7
Article 6	Finance Committee .....	11
Article 7	Union Executive .....	13
Article 8	Removal/Resignation from Office.....	21
Article 9	Regulation of Elections .....	22

## Article 1    Principal Objectives

- 1.1 The name of the organisation shall be Dundalk Institute of Technology Students' Union, hereafter referred to as "The Union"
- 1.2 The Union shall be autonomous in its decision making and shall not enter into any arrangement or partnership with any organisation which would be likely to impede the decision-making autonomy of the Union.
- 1.3 The Union shall have the main objective of the representation of the interests of its members, particularly in relation to their education, the protection of their rights as students and as citizens, and the vindication of the voice of students studying at DKIT (hereinafter referred to as "the Institute").
- 1.4 The Union shall seek to be recognised as the representative body between its members and the Institute, and the representative voice of its members and external bodies.
- 1.5 The Union shall operate and promote the principles of democracy, equality and anti-discrimination, and shall foster freedoms of expression, assembly and speech amongst its membership. Furthermore, the Union shall promote peaceful demonstration and fully oppose the use of violence.
- 1.6 Recognising the importance of the Irish Language to the culture and society of Ireland, the Union shall promote the use of the language.
- 1.7 Recognising the value of collective action and fraternity between students, the Union is a member of the Union of Students in Ireland and will undertake to leverage this affiliation to the best benefit of its members.

## Article 2 Enactment, Amendments and Interpretation

- 2.1 This constitution, adopted on 12/03/2019, rescinds all constitutions adopted prior to this date
- 2.2 This constitution may only be amended by referendum of the membership of The Union in accordance with regulations laid out in Article 5.
- 2.3 Schedules to this constitution may be adopted or amended by the Student Representative Council, hereinafter referred to as "SRC"
- 2.4 In the event of a dispute or query as to the interpretation of any part of this constitution, the first interpreter of the constitution shall be the President of the Union.
- 2.5 An interpretation given by the President may be challenged and if necessary overruled by a two-thirds majority of the SRC.

## Article 3     Autonomy and Accountability

- 3.1 The Union is autonomous in its decision making and derives its authority from this constitution and its strength from the student body of the Dundalk Institute of Technology. The Union shall promote to the utmost the conscious engagement of its members in the management and direction of its affairs
- 3.2 It shall be the duty of the Union Executive to protect the decision-making autonomy of the Union.
- 3.3 The Union shall at no time enter into any affiliation with organisations membership of which may affect the decision-making autonomy of the Union.
- 3.4 In dealings with the Union's members, with Institute authorities and with external bodies, the officers and democratic bodies of the Union shall be accountable to its members.
- 3.4 Structures for the accountability of the Union to the students will be developed and provided for in this Constitution, and the officers and democratic bodies of the Union shall be bound to adhere to the regulations provided herein

## Article 4    Membership

- 4.1 All capitated students enrolled in courses of study at Dundalk Institute of Technology shall be considered members of the Union.
- 4.2 Duly elected Sabbatical Officers of the Union shall be considered members of the Union
- 4.3 The Union does not charge a membership fee and relies on income generation and a block grant allocation from the Institute to fund its activities.
- 4.4 Members' Entitlements
  - 4.4.1 Members may, subject to regulations to be laid in the schedules of this constitution, make arrangements to use the facilities and premises provided by the Students' Union.
  - 4.4.2 Members may vote in Union elections and referendums
  - 4.4.3 Members may nominate candidates for election and participate in petitions
  - 4.4.4 Shall be entitled to inspect the budget and most recent financial reports prepared for the SRC

## Article 5 Structure

5.1 Recognising the principles of democracy, equality and anti-discrimination, the Union shall create structures for the orderly management of Union Affairs. These shall take the form of Referendums and Democratic Bodies. These Democratic Bodies shall be:

5.1.1 The Student Representative Council

5.1.2 The Finance Committee

5.1.3 The Union Executive

Management of the Unions affairs shall be conducted on the following levels;

5.2 Referendums

5.2.1 Referendums may be called for three purposes:

- a) To enact changes to this Constitution
- b) To ascertain the views of the student membership on a topic or issue
- c) To require the removal from office of an officer

5.2.2 A referendum may be called by:

- a) A Student Representative Council Meeting
- b) A petition containing the signatures of 20% or more of the full membership of the Union
- c) The Union Executive

5.2.3 In the case of a referendum being called for the purposes of 5.2.1 a) or b), a simple majority where the total poll exceeds 10% of the Union membership shall be sufficient to approve the proposal therein.

5.2.4 In the case of a referendum being called for the purposes of 5.2.1 c), a full three fifths of the valid poll where the total poll exceeds 10% of the Union membership shall be sufficient to approve the proposal therein.

5.2.5 At least 5 college days' notice must be given of a duly proposed referendum. The Union Executive shall arrange for notice to be given of a referendum, including the full text of the proposal, through all practicable channels, including Union Notice Boards and any other method used by the Union for the conveyance of official messages.

### 5.3 Student Representative Council

5.3.1 There shall be a representative body which shall manage the affairs and advise on the policy of the Union. This body shall be known as the Student Representative Council, hereinafter as SRC.

5.3.2 The SRC shall be made up of the following;

5.3.3 All elected Class Representatives

5.3.4 All members of the Union Executive

5.3.5 A Chairperson.

5.3.6 There shall be one student Class Representative per thirty students of each year in a course.

5.3.7 It shall be the responsibility of the Union Executive to inform each class of the requirement to elect a class representative and to facilitate the election of class representatives

5.3.8 A Student Representative Council Member shall be required to:

5.3.8.1 Undergo training if organised by the Union.

5.3.8.2 Represent the views of their classmates.

5.3.8.3 Be a member of the class in which they represent.

5.3.8.4 Serve as a liaison between the SRC and their class.

5.3.8.5 Once elected, register their details with the Vice President for Student Engagement

5.3.8.6 Convene a class meeting at least once a month during term time.



- 5.3.8.7 Present to the SRC any issues that have been brought to their attention by their class or to the Executive Committee as soon as possible.
  - 5.3.8.8 Keep their class informed of all the proceedings of the SRC including any special requests that have been issued by the SRC or the Executive Committee.
  - 5.3.8.9 Be a member of Programme Boards for their course.
- 5.4 The SRC shall meet no less regularly than each six weeks during the academic year.
- 5.5 Thirty per cent of the total elected membership of the SRC shall constitute a quorum with which business can be conducted.
- 5.6 The President shall nominate a chairperson, who shall be approved by the SRC at the first meeting of the year. The chairperson shall be responsible for the conduct of meetings of the SRC under the terms of this constitution and shall not be a member of the Union.
- 5.7 The President shall nominate a Secretary, who shall be approved by the SRC. They shall be responsible for the following;
- 5.7.1 Maintaining a membership list of the Class Reps, including relevant details such as class, contact details and student ID number, and a record of attendance.
  - 5.7.2 In co-ordination with the Chairperson of the SRC and the VP for Student Engagement, The recording of the minutes of the meetings and the distribution of agendas.
  - 5.7.3 Notification of the business to be discussed at the SRC should be circulated not less than three working days before the meeting.
- 5.8 A class may remove its Students Representative Council Member by a petition presented to the President comprising of the signatures of 70% of the registered class.
- 5.9 The SRC shall have the power to form at any time any sub-committees as it may require for the better conduct of its affairs.

5.10 The SRC shall have no role in staffing or HR matters relating to the non-Officer staff of the Union.

5.11 An Extraordinary SRC meeting may be called with 3 college days' notice, excluding Saturdays and Sundays. It is the responsibility of the Secretary to the SRC to inform the members of the SRC of an Extraordinary SRC meeting.

5.12 Any of the following may request an Extraordinary SRC meeting:

5.12.1 The President

5.12.2 The Union Executive

5.12.3 25% of the membership of the SRC.

5.13 The SRC may not overturn the results of a Union referendum.

#### **Sub-Committees of the SRC**

5.14 Sub Committees of the SRC shall be:

5.14.1 Raise & Give Committee

5.14.2 Entertainment Committee

5.14.3 Welfare & Equality Committee

5.15 Standing committees shall consist of the following membership:

5.15.1 The President

5.15.2 Vice President for Student Engagement

5.15.3 Vice president for Welfare & Equality

5.15.4 SRC Chairperson

5.15.5 One student rep from each Academic School

5.16 Sub-committees shall be accountable to the SRC. All sub-committees shall present their minutes to the SRC.

5.17 Decisions of sub-committees and standing committees shall only take effect upon SRC approval.

## Article 6 Finance Committee

- 6.1 The finance committee shall oversee the finances of the Union.
- 6.2 The financial year shall begin on the 1st July and end on the 30<sup>th</sup> June of the following year.
- 6.3 Finance committee shall meet no less regularly than every eight weeks in term time but as often as is necessary.
- 6.4 The Finance Committee shall present the current financial situation of the Union to the SRC at the final meeting of each semester or as they deem necessary.
- 6.5 Finance committee shall have responsibility for, but not limited to;
  - 6.5.1 Regular review of the budget prepared by the President in consultation with the Union executive.
  - 6.5.2 Overseeing the general financial management of the Union to ensure that best practice and legal requirements are met.
  - 6.5.3 Ensuring that the Union has an external accountant appointed on an ongoing basis, whether retained annually or on a multi-year basis, provided that the maximum single term of appointment shall be three-years, though any appointment may be renewed.
  - 6.5.4 Holding the President to account for the actions recommended by the Union's accountant.
  - 6.5.5 Staffing matters of the Union
- 6.6 Finance committee shall not have responsibility for;
  - 6.6.1 Deciding events, campaigns and other activities that the Officers of the Union see fit to run during their term of office.
- 6.7 The Finance Committee shall be made up of:
  - 6.7.1 President

- 6.7.2 3 members of the SRC elected at the last meeting of the previous of the academic year
- 6.7.3 2 external members with a background in Union affairs & Finance (appointed by the President and approved by the SRC)
- 6.8 The overarching responsibility for the spending of the Union lays with the President of the Union, and shall be held accountable to the Finance Committee.
- 6.9 Chairperson of the Finance Committee shall be an external member with the second external member acting as Deputy Chairperson.
- 6.10 The President shall seek to meet with relevant Institute authorities quarterly to evaluate the Unions budgetary requirements.
- 6.11 The quorum of a Finance Committee meeting shall be 4 members one of whom must be the Chairperson.
- 6.12 A Union Staff member shall attend the meeting of the Finance Committee in an administrative capacity without speaking rights.

## Article 7 Union Executive

- 7.1 There shall be three full time sabbatical officers in the Union and these shall receive a stipend together with the reimbursement of expenses incurred in the course of their officerships in accordance with the DKITSU Expenses Policy. The sabbatical officers shall be as follows:
- 7.1.1 President
  - 7.1.2 Vice President for Student Engagement
  - 7.1.3 Vice President for Welfare & Equality
- 7.2 There shall be six voluntary Part Time Officers in the Union. They shall also receive reimbursement of expenses incurred in the course of their officerships in accordance with the DKITSU Expenses Policy. The Part Time Officers shall be as follows:
- 7.2.1 International Officer
  - 7.2.2 Mature Student Officer
  - 7.2.3 Communications Officer
  - 7.2.4 Postgraduate Officer
  - 7.2.5 Academic Officer
  - 7.2.6 Ethnic Minorities Officer
- 7.3 All officers shall be elected in accordance with the regulations outlined in Schedule 1.
- 7.4 The responsibilities of each Union Executive officer shall be outlined below.
- 7.5 The term of office for officers shall be from 1<sup>st</sup> July to 30<sup>th</sup> June. The normal working place of officers shall be DkIT Students' Union, Upper Marshes, Dundalk, Co Louth.
- 7.6 Normal working hours shall be, but not limited to, Monday to Friday 9:00am to 5:00pm. Evening and Weekend work shall be necessary from time to time.
- 7.7 All Executive Committee officers will be required to complete training that is relevant to their portfolio on the request of the President.

- 7.8 No member of the Union Executive may hold any other elected position in the Union at the same time.
- 7.9 All Union Executive officers shall be required to present a written report to SRC meetings.
- 7.10 The Union Executive shall meet at least once a fortnight during term.
- 7.11 The rule of one member one vote shall apply in all voting during a meeting of the Union Executive meetings.
- 7.11.1 There shall be a second and casting for the President in the event of a tie.
- 7.12 No person shall hold a full-time sabbatical position for more than two years. No person shall serve for more than three years in total as a sabbatical officer.
- 7.13 The Union Executive shall take joint responsibility for the day to day function of the Union in conjunction with the part time officers. The work of the part time officers shall be overseen by the President.
- 7.14 One of the two sabbatical Vice Presidents shall be appointed to serve as Deputy President, who shall act in the event of a circumstance where the President is absent and cannot be contacted.
- 7.15 Each sabbatical officer shall prepare a plan of work and submit these in writing to the President no later than the first working day of September. The document should be a prioritisation of what each officer hopes to achieve during their term in office, with details of the means by which they hope to achieve these goals.
- 7.16 The duties of the Union Executive shall be the following;
- 7.16.1 The President shall:**
- 7.16.1.1 Be Chief Executive Officer
- 7.16.1.2 Be Chief Spokesperson for the Union.
- 7.16.1.3 Work with Institute Management to achieve the best educational environment and learner experience for DkIT students.

- 7.16.1.4 Manage and be responsible for the finances of the Union.
- 7.16.1.5 Present annual accounts to a SRC.
- 7.16.1.6 Be an ex-officio member of all Union committees and subcommittees.
- 7.16.1.7 Oversee the work to the other elected officers and staff, subject to the provisions of this constitution.
- 7.16.1.8 Publish and display this Constitution so that all members may be aware of its provisions.
- 7.16.1.9 Represent the Union on relevant internal and external bodies such as the Governing Body and Academic Council of DkIT and the National Council of the Union of Students in Ireland.
- 7.16.1.10 Coordinate and direct the general activities, policies, staff, and officers of the Union.
- 7.16.1.11 Chair the Executive Committee meetings.
- 7.16.1.12 Have sole authority to enter into legally binding agreements on behalf of the Union so long as such agreements further the aims and objectives of the Union.
- 7.16.1.13 Keep records of the policy book of the Union and update the SRC.

**7.16.2 The Vice-President for Student Engagement shall:**

- 7.16.2.1 The Vice President for Student Engagement shall be answerable directly to the President, perform duties which are assigned to them by the President, and will be held accountable for their performance through the established management procedures of the Union Structure.
- 7.16.2.2 Make every effort to undertake such research surveys, etc. and shall contribute to the development of educational policy locally and nationally.

- 7.16.2.3 Provide information on withdrawals, deferring, transfers & repeats & apply to relevant authorities where possible.
- 7.16.2.4 Shall be automatically nominated as a Student Representative on Academic Council along with the President of the Union.
- 7.16.2.5 Shall organise such campaigns with the Executive that are deemed necessary from time to time.
- 7.16.2.6 Recruit and provide training for Class Representatives on issues that are relevant to them in their roles and be the Unions National Student Engagement Programme (NStEP) contact.
- 7.16.2.7 Organise and oversee SRC Meetings.
  - 7.16.2.7.1 Notify Student Representatives of SRC Meetings
  - 7.16.2.7.2 Form Agenda, Circulate Minutes and Organise Venue
  - 7.16.2.7.3 Create, administrate and update social media page(s) and document management system for Student Representatives.
- 7.16.2.8 Represent the Union on relevant internal and external bodies such as the Governing Body and Academic Council of DkIT and the National Council of the Union of Students in Ireland.
- 7.16.2.9 Will be responsible for the planning, organisation and preparation of budgets for each event, which must be approved in advance by the President
- 7.16.2.10 In conjunction with the Union Executive, undertake to devise, create, promote and coordinate student events both on and off campus.
- 7.16.2.11 Act as Chairperson of the Raise and Give Week Committee
- 7.16.2.12 Generate income and sponsorship for Union.



### **7.16.3 The Vice-President for Welfare & Equality shall:**

- 7.16.3.1 The Vice President for Welfare and Equality shall be answerable directly to the President, perform duties which are assigned to them by the President, and will be held accountable for their performance through the established management procedures of the Union structure.
- 7.16.3.2 Be responsible for dealing with the welfare issues of the Union membership
- 7.16.3.3 Raise awareness of issues of equality and diversity as articulated in this constitution
- 7.16.3.4 Be responsible for organising welfare campaigns on topics affecting the student body including but not limited to mental health, physical health, sexual health & consent, etc.
- 7.16.3.5 Provide training for Class Representatives on welfare issues.
- 7.16.3.6 Deal with all queries about grants & refer to relevant bodies where possible.
- 7.16.3.7 Develop the Union welfare and equality policies and ensure that policies are adhered to in all aspects of the Union.
- 7.16.3.8 Oppose any organisation that promotes discrimination on the grounds of gender identity and expression or family status or sexual orientation or religion or age or disability or race or membership of the travelling community.
- 7.16.3.9 Provide information and promote all services available to students and refer students when necessary
- 7.16.3.10 Represent the Students' Union on appropriate internal and external bodies

7.16.3.11 Will be responsible for the planning, organisation and preparation of budgets for each event, which must be approved in advance by the President

**7.16.4 The International Student Officer shall:**

7.16.4.1 Be responsible for the promotion of different nationalities and cultures amongst the members of the Students' Union

7.16.4.2 Support the work of the relevant societies on campus

7.16.4.3 Work alongside the International Office in the promotion of events

7.16.4.4 Organise events and campaigns alongside relevant officers to promote the different cultures on campus.

7.16.4.5 Coordinate the introduction of Students' Union policy to support International Students on campus

7.16.4.6 Represent the Students' Union on appropriate internal and external bodies

7.16.4.7 Carry out other duties relating to these roles as may be reasonably assigned by the President

**7.16.5 The Mature Student Officer shall:**

7.16.5.1 Be responsible for representing Mature Students on the Union Executive

7.16.5.2 Attend and support Mature Students during their Induction programme

7.16.5.3 Liaise with mature students on campus to promote their full involvement in the academic and social life of the community

7.16.5.4 Liaise with mature students to establish any further needs they may have

- 7.16.5.5 Collaborate with the other Students' Union officers, clubs, societies and the Institute as a whole to promote the development and integration of mature students
- 7.16.5.6 Organise campaigns and events that are of interest and/or benefit to Mature Students in DkIT
- 7.16.5.7 Represent the Students' Union on appropriate internal and external bodies
- 7.16.5.8 Carry out other duties relating to those roles as may be reasonably assigned by the President

**7.16.6 The Communications Officer shall:**

- 7.16.6.1 Be responsible for publishing minutes of all meetings of the Executive, and the Council. They shall be responsible for the posting of notices relating to meetings, etc.
- 7.16.6.2 Work to improve awareness of the activities and events of the Union
- 7.16.6.3 The creation and co-ordination of media, including social media for DkIT Students' Union
- 7.16.6.4 Carry out other duties relating to those roles as may be reasonably assigned by the President.

**7.16.7 The Post-graduate Officer Shall:**

- 7.16.7.1 Work with Sabbatical Officers to ensure Post Graduate students are represented in Unions policies and campaigns.
- 7.16.7.2 represent Postgraduate students on relevant Institute bodies in the pursuance of the Unions aims and objectives and implementation of policies.
- 7.16.7.3 Carry out any other duties relating to those roles as may be reasonably assigned by the President.

**7.16.8 The Academic Officer shall:**

- 7.16.8.1 Work with the Vice President for Student Engagement to recruit class representatives.
- 7.16.8.2 Shall will be responsible for representing union members on various committees.
- 7.16.8.3 Represent the views of the SRC no the Union Executive
- 7.16.8.4 Carry out any other duties relating to those roles as may be reasonably assigned by the President.

**7.16.9 The Ethnic Minorities Officer Shall:**

- 7.16.9.1 Represent the interests of ethnic minority students on campus.
- 7.16.9.2 be responsible for representing union members on various committees.
- 7.16.9.3 provide support to ethnic minority students as may be necessary.
- 7.16.9.4 liaise with relevant societies.
- 7.16.9.5 organise relevant events and campaigns to highlight and promote cultural diversity.
- 7.16.9.6 promote the cultural integration of students across campus, and shall highlight and address issues relating to students of ethnic minority.
- 7.16.9.7 be responsible for developing union policy relating to the interests of ethnic minority students
- 7.16.9.8 Carry out any other duties relating to those role as may be reasonably assigned by the President.

## Article 8 Removal/Resignation from Office

### 8.1 Sabbatical Officers may be removed from office by:

7.1.1 The resignation of the officer.

7.1.2 A referendum held according to Article 5.2 of this constitution

7.1.3 The end of their term of office

7.2 If a Sabbatical Officer is removed from office before half of their term has elapsed, a by-election shall be held in accordance with the Schedule pertaining to Elections.

7.3 If the remaining period of office is less than six months, the Union Executive shall consider the distribution of workload amongst the Union Executive, or recommend to the SRC that a by election may be held.

7.4 A Part Time Officer shall be removed from office by means of either:

7.4.1 The resignation of the officer.

7.4.2 A referendum held according to Article 5.2 of this constitution

7.4.3 The end of their term of office

7.4.4 A vote of the SRC where the proposal to remove the officer receives at least three fifths of the total vote of the SRC

## Article 9 Regulation of Elections

The following shall apply for the election of the Union Executive

### 9.1. Notice Period

- 9.1.1 Election of Officers shall be held in the second semester of the academic year, on a date set by the returning officer after consultation with the union.
- 9.1.2 Notwithstanding the terms of this Constitution, elections shall be carried out in accordance with Schedule 1 of this Constitution
- 9.1.3 In no circumstance shall the elections take place within three weeks of the commencement of the second semester.
- 9.1.4 The date and place of elections, the closing date for nominations and a copy of this Schedule shall be placed on Union notice boards at least two weeks before Election Day.

### 9.2. Nominations

- 9.2.1 Nominations for Union Executive Positions must be submitted at the latest by 12pm eight days before the date of polling at the time and place specified in the Regulations.
- 9.2.2 Nominations shall be in a form approved by the Returning Officer.
- 9.2.3 Nomination forms shall specify the post for which the candidate is seeking nomination and shall be signed by the candidate and twenty nominators, who must all be members of the Union
- 9.2.4 Only members of the union may be nominated for election.

### 9.3. Returning Officer

- 9.3.1 The Returning Officer shall be an individual with a background in Students' Union affairs and must not be a member of the Union.
  - 9.3.1.1. They shall fulfil their function until such time as they resign or are removed and replaced by the current Union Executive.

- 9.3.1.2. The Union Executive shall appoint a Deputy Returning Officer to assist the Returning Officer in duties and tasks to be assigned by him/her.
- 9.3.2. The Returning Officer must have knowledge of the single transferable voting system of proportional representation.
- 9.3.3. They shall be responsible for the conduct of the Elections and Referendums.
  - 9.3.3.1. They will determine the location and scope of the polling areas and cause these to be marked out
  - 9.3.3.2. They will be present for the days of polling and will direct the count in each election.
  - 9.3.3.3. They will, upon being satisfied that the election was conducted properly, announce the results in each election.
- 9.3.4. All disputes concerning the conduct of elections and referendums shall be considered by the returning officer, who shall decide on a response to such disputes.

#### **9.4. Voting**

- 9.4.1. Voting for Elections and Referendums shall take between 10 am and 5pm at designated polling stations decided by the Returning Officer in consultation with the Union Executive.
- 9.4.2. There shall be a space provided for electors to mark their ballot papers secretly
- 9.4.3. Elections ballot papers shall be clearly marked with the title of the position being elected. The names of duly nominated candidates shall be listed beside boxes for the expression of preferences.
- 9.4.4. Each Election ballot paper shall also bear an option to vote for Re-Open Nominations.

- 9.4.5. Each Referendum ballot paper shall have a question, the text of which shall be approved by the Returning Officer, and shall contain “Yes” and “No” options to indicate approval or disapproval of the questions posed.
- 9.4.6. Electors shall be instructed mark ballot papers according to their preference and to deposit them in an appropriate and secure ballot box.
- 9.4.7. Members may vote on production of a current valid Institute ID card or by otherwise satisfying the Returning Officer or their assistants of their membership of the Union.
- 9.4.8. No candidate may canvass within the polling area or distribute publicity material or display publicity within the polling station.
- 9.4.9. Any member of the Union who is not available to vote on the day of voting due to the following reasons, shall be facilitated before the day of voting;
  - 9.4.9.1. Course related work experience
  - 9.4.9.2. Course related class trips and visits
  - 9.4.9.3. Representing the Institute in sporting or other activities
- 9.5.1.1. It shall be the duty of the Returning Officer to put in place an arrangement to facilitate any such member of the union.
- 9.5.2. The arrangement shall be supervised strictly to prevent any possible abuse and in no circumstance will the reason for accommodation outlined in 9.4.9.1, 9.4.9.2 and 9.4.9.3 be extended for any reason.

## **9.6. By-Elections**

- 9.6.1. In the event of a vacancy arising of a Sabbatical Officer a by-election may be held subject to the regulation outlined in article 9.
- 9.6.2. In the event of a vacancy of a Part Time Officer and if the remaining period of office is less than six months, the Union Executive shall consider the distribution of workload amongst the Union Executive, or recommend to the



SRC that a by election may be held subject to the regulation outlined in article 8.5.